

**PARISH OF MISSISSIPPI LAKE**  
**ST JAMES ANGLICAN CHURCH**  
**CARLETON PLACE**  
**REPORTS FOR THE YEAR 2020**



**ANGLICAN DIOCESE OF OTTAWA**  
**THE RIGHT REVEREND SHANE PARKER**  
**BISHOP**

**THE VENERABLE BRIAN KAUK**  
**THE REVEREND ROSEMARY PARKER**  
**THE REVEREND CANON MARY ELLEN BERRY**

## Agenda

- ❖ Registration
- ❖ Opening Prayer
- ❖ Appointment of Chapter Clerk
- ❖ Review and Confirm Minutes of 2020 Chapter Meeting
- ❖ Presentation of 2020 Financial Statements and 2021 Budget
  - Motions Arising
- ❖ Elections and Appointments
- ❖ Acceptance of Annual Reports from Parish Organizations
- ❖ New Business
- ❖ Thank You
- ❖ Adjournment

**Chapter of St James, Carleton Place  
Area Parish of Mississippi Lake  
Meeting held on 16 February 2020.**

**1. Call to Order and Opening Prayer**

The Chair called the meeting to order and offered an opening prayer at 11:35am

**2. Appointment of Recording Secretary**

The Chapter agreed by consensus that Marg McGregor would serve as Recording Secretary for the Chapter meeting. No other nominations. Marg McGregor accepted.

**3. Review and confirm 2019 Chapter Meeting minutes:**

**Motion:** to accept the minutes of 2019 as read with corrections. (date and spelling errors)

**Moved by:** Cathy Pretty

**Second by:** Ronette Vines

**ALL IN FAVOUR**

**MOTION CARRIED**

**4. Presentations of 2019 Financial Statements and 2020 Chapter Budgets:**

David Nephin presented Financial Statements for 2019 and the Budget for 2020.

Explanations/Highlights: a) we owe nothing to the Diocese b) mortgage commitment is lower; payoff in 18 years from 14. c) Forecast 26K deficit d) givings commitment up going forward e) items not in budget but need to deal with in near future – organ repair 15-20K and church repairs (long term plan)

**MOTION:** That the financial statements for the previous year and the budget for 2020 of St James' Carleton Place be adopted.

**Moved by:** David Nephin **Seconded by:** Doug White

**ALL IN FAVOUR**

**MOTION CARRIED**

**5. Elections and Appointments**

The Corporation announced it secured a nomination for incoming deputy Churchwarden, Jacky Parker. No further nominations.

**Motion:** All were in favour of Jacky Parker's election as Deputy Churchwarden.

**Moved by:** Nancy Higham

**Seconded:** Sarah.....

**ALL IN FAVOUR**

**MOTION CARRIED**

**Geoff Nugent** was asked to be a member of Church Council.

The Chair invited the proposed members of Council to stand and remain standing.

The Venerable Brian Kauk	Incumbent
The Reverend Rosemary Parker	Associate Incumbent
Roy Clements	Churchwarden, Rector's appointment (2nd year)
Rob Pretty	Outgoing Deputy Warden
Lynn Hyndman	Peoples Warden, and member of Synod
Jacky Parker	Deputy Churchwarden, (new)
David Nephin	Treasurer, Corporation appointment
Ronette Vines	Alternate Member of Synod
Helen Vandermey	Parish Member of Synod
Christopher Jones	Special Projects
Margaret McGregor	Fundraising Committee Chair & Council Secretary
Tim McKibbin	St. James Table & Member-at-large
Flora Neave	Altar Guild President
Donnie Portioues	Property Manager
Kate Sweeney	Community Engagement & Member-at-large
Ronette Vines	Welcoming Committee
Geoff Nugent	Member-at-Large

**Motion:** That the people so named serve as members of St James' Church Council.

**Moved: The Venerable Brian Kauk**                      **ALL IN FAVOUR MOTION CARRIED.**

The chair called for nomination of an Auditor. David Nephin nominated Merv Hall. With no further nominations, the chair announced that Merv was appointed to be the auditor.

The chair announced the names of those who will serve as Lay Administrators: Roy Clements, Barbara Drake, Shirley King, Sandra Schappert, Helen Vandermey, Ronette Vines, Beth McKibbin, Joe Million, Brenda Millon, Peter Hicks and Sylvia Giles.

Moved by: Cathy Pretty                      Seconded By: Jane Chamney

**6. Acceptance of Annual Reports from Parish Organizations:**

**Motion:** To accept Parish reports as presented

**MOVED BY:** Sylvia Giles                      **SECOND BY:** Debbie Burn  
**ALL IN FAVOUR**                                      **MOTION CARRIED**

**7. New Business:** Expansion of Area Parish of Mississippi Lake to include Christ Church Ashton

*The Story So Far – was printed in the 2019 Parish reports for the year 2019*

**Motion:** That the Chapter of St. James' Carleton Place agrees to the expansion of the Area Parish of Mississippi Lake to include Christ Church Ashton, and to develop a shared statement of mission with the other Chapters in the Area Parish, to be presented at the annual Chapter and Vestry Meetings in (2021)

**MOVED BY:** Flora Neave                      **SECOND BY:** Sandy Schappert  
**ALL IN FAVOUR**                                      **MOTION CARRIED:**

**8. Thank you (s)**

**Motion:** That this Chapter offer its thanks to those so named and directs the details be recorded in the minutes.

**Nancy Higham** – Brian, Rosemary and Lay Readers for their support

**Rob Pretty** – for all being involved – lots behind the scenes - balance behind ministry & business – lots of things – investments; use of building; hard to measure in terms of \$ & cents; mortgage is our biggest anchor – Thank you to all for their support

**Holly Parkinson** – to Ronette for her time as Co-ordinator of St.James Café – it’s going to take an army

**Brian Kauk** – thank you to Rosemary for staying. To the Lay Readers, we couldn’t do it without you

**David Nephin** – Thanks everyone for prayers given on our behalf. They give us strength.

**Tim Pullin** – Thank you for prayers, The Alter Guild; and for the Chapel

**Barbara Drake** – Brian & Rosemary working with new servers

**Joan Bray** – Thank you to everyone. You are always so kind.

**Lynn Hyndman** – to Cathy Pretty for being so organized and she knows everything.

**Sylvia Giles** – to Ian & Choir for gifting us with music and a Choir

**Brian Kauk** – to Sylvia for her time on Church Council

**Rosemary Parker** – Thank you David Swift for his time and taking on Pastoral Care team and to Marilyn Robertson for her support.

**Thanks for Breakfast - from all**

**Moved by:** Nancy Higham

**Seconded by:** Barbara Drake

**ALL IN FAVOUR**

**MOTION CARRIED**

## **9. Adjournment**

**MOTION TO ADJOURN** at 11:33am

**Moved by:** Joe Million

**Seconded by:** Pat Grainger

**ALL IN FAVOUR**

**MOTION CARRIED**

St. James Anglican Church

Notes to Financial statements

December 31, 2020

Statement of Income/ Budget for 2021

- Revenue was approximately what was budgeted for 2020
- Expenses 27,000 under budget, due to 2 month jubilee from Diocese obligations which was \$41,000.
- Finished with net \$2,060 deficit, would have been \$43,000 without jubilee.
- 2021 budget shows \$30,000 reduction in revenue, based on COVID restrictions
- 2021 expenses budgeted at \$361,455, assuming no "jubilee" this year.
- Net budget deficit of \$71,000

Balance Sheet

- Total cash in bank is \$24,042 made up of \$68,001 in other funds and \$43,959 overdraft in operating account. Based on a \$70,000 deficit budget, we would only be able to finance 4 months of it before we would have to borrow money to meet obligations.
- Mortgage balance is \$499,722. We have paid off \$17,505 in 2020.

Consolidated trust Funds

- Balances have increased 8% during the year. Combined with a 4% dividend received, we had a net 12% return during the year.

ST. JAMES ANGLICAN CHURCH  
BALANCE SHEET  
AS AT DECEMBER 31, 2020

	2020	2019
<b>OPERATING ACCOUNT</b>		
<b>ASSETS</b>		
CURRENT		
Fundsript cards	1,665	2,665
Music request from Diocese	15,000	15,057
	<u>16,665</u>	<u>17,722</u>
NET COST NEW HALL	1,400,871	1,400,871
	<u>1,417,536</u>	<u>1,418,593</u>
Consolidated trust	329,868	302,310
In house Accounts	68,001	63,943
	<u>397,869</u>	<u>366,253</u>

	2020	2019
<b>LIABILITIES</b>		
CURRENT		
Bank Overdraft	43,959	37,664
Accounts Payable	505	5,797
	<u>44,464</u>	<u>43,461</u>
MORTGAGE PAYABLE	499,722	517,327
TOTAL OPERATING LIABILITIES	<u>544,186</u>	<u>560,788</u>
ACCUMULATED SURPLUS (DEFICIT)		
CTF Funds Transferred In	607,557	607,557
Cumulative Mortgage principle	292,721	275,116
Accumulative Operating Deficit	-26,928	-24,868
TOTAL ACCCUMULATED SURPLUS	<u>873,350</u>	<u>857,805</u>
	<u>1,417,536</u>	<u>1,418,593</u>
OTHER RESERVES		
Langtry Trust	157,779	145,173
McGregor Trust	28,847	26,542
Langtry Music Fund	62,197	56,025
Hamilton Bequest	28,032	25,793
Cemetery Fund	53,013	48,777
	<u>329,868</u>	<u>302,310</u>
In house reserves (as per cash flow statement)	68,001	63,943
	<u>397,869</u>	<u>366,253</u>

ST. JAMES ANGLICAN CHURCH  
 STATEMENT OF INCOME  
 FOR THE PERIOD ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019	budget 2021
<b>REVENUE</b>				
Donations	270,499	245,000	228,530	245,000
Open donations	1,785	5,500	7,488	1,800
Hall rentals	7,858	12,000	11,890	2,000
HST recovery	0	0	0	10,300
Fundraising Activities (net)	5,990	20,000	18,512	6,000
Langtry Scholarships	5,233	4,000	4,215	4,000
Bequests	0		23,935	
Miscellaneous	1,190	4,500	789	1,200
Langtry Music Fund	15,000	19,600	19,261	19,000
Interest	1,076	1,150	4,421	1,150
Support Grant	11,040	10,000	10,000	0
<b>TOTAL REVENUE</b>	<b>319,671</b>	<b>321,750</b>	<b>329,041</b>	<b>290,450</b>
<b>EXPENSES</b>				
ECOPS and housing	141,735	170,363	162,376	175,769
Fair Share	50,662	58,298	56,102	64,214
Curacy Support Grant	-1,238	0	-17,500	0
Franktown and Innisville Assessment	35,096		67,341	
St. James Franktown contribution	-22,050		-31,950	-1,000
HST recovery	0		0	
St. John's Innisville contribution	-15,158		-19,059	-1,000
Endowment interest				-810
Insurance	8,597	10,317	9,933	12,611
Net payments to Diocese	197,644	238,978	227,243	249,784
Mortgage	38,496	38,880	51,345	38,496
Utilities	16,339	20,000	17,124	17,000
Building maintenance	8,533	10,000	6,168	8,500
Cleaning contract and supplies	7,745	12,500	12,011	8,000
Office and administration expenses	15,067	10,000	15,036	11,000
Altar expenses	3,303	3,300	2,925	3,300
COVID related expenses	7,626	0		2,000
Youth Initiatives and A team		2,000		2,000
Advertising	1,625	1,500	1,579	1,500
Organ maintenance	10,015	1,000	1,660	8,500
Scholarships	6,500	4,000	3,000	4,000
Conference fees	783	1,200	1,904	1,200
St. James Woods taxes	1,149	1,100	1,043	1,175
HST and other miscellaneous expenses	6,906	4,000	5,500	5,000
<b>TOTAL EXPENSES</b>	<b>321,731</b>	<b>348,458</b>	<b>346,538</b>	<b>361,455</b>
<b>NET SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>-2,060</b>	<b>-26,708</b>	<b>-17,497</b>	<b>-71,005</b>

St. James Anglican Church  
 Consolidated trust Funds  
 As at December 31, 2020

	Amount Invested	Market Value	2019	2020
L H McGregor Theology Student Trust	20,000.00	26,542.36		28,847.04
The langtry Scholarship Fund	122,850.00	145,173.11		157,778.61
Ralph Langtry bequest	63,422.05	56,024.79		62,196.96
Joan Hamilton Bequest	<u>25,000.00</u>	<u>25,793.05</u>		<u>28,032.78</u>
	231,272.05	253,533.31		276,855.40
St. James Cemetery Fund	35,000.00	48,777.28		53,012.66
St. James Columbarium Fund	<u>10,500.00</u>	<u>12,100.87</u>		<u>13,151.59</u>
	276,772.05	314,411.46		343,019.65

Other bequests held internally

Bert Stegmuire Trust - to be used for needs in the community

	Original amount	10,000.00
	Amount used	<u>3,055.00</u>
	Balance	<u>6,945.00</u>
Code Gift	Original amount	25,000.00
	used	<u>950.00</u>
	Balance	<u>24,050.00</u>
Community Outreach	Balance as at December 31, 2020	<u>822.43</u>

ST. JAMES ANGLICAN CHURCH  
 Specified and Flow Through Donations  
 2020 Actual

	Opening	Received	Paid out	Ending
PWRDF	2,055.00	1,090.00	-2,055.00	1,090.00
Choir	0.00			0.00
Langtry Fund	1,020.04		-1,020.04	0.00
Building Fund	17,825.45			17,825.45
Community Outreach	732.43	90.00		822.43
Cemetery Fund	2,297.43	1,718.88		4,016.31
Family Life	20.58	924.62	-750.00	195.20
Ministry Reserve Fund	24,050.00			24,050.00
Langtry Music Fund	5,315.00			5,315.00
Stegmuire Bequest	8,000.00		-1,055.00	6,945.00
SJ Breakfast	1,677.19	2,487.45	-422.50	3,742.14
St. John's	0.00	4,000.00		4,000.00
Total Other Accounts	62,993.12	10,310.95	-5,302.54	0.00 68,001.53
Operating Account	-37,664.00	386,493.36	-392,787.95	-43,958.59
Total cash	25,329.12	396,804.31	-398,090.49	24,042.94

## Nominations for Members of Church Council for 2021

St James' Church Council met on January 27th and approved the nominations below for presentation to St James' Carleton Place Chapter of Vestry 2021.

Two officers come to the end of their terms at the Chapter meeting this year:

- Rob Pretty, as outgoing deputy warden, having served as People's Warden and deputy warden prior to that
- Helen Vandermey, as Member of Synod

We thank them both for their service to the church. Helen Vandermey has indicated she would like to remain on Church Council. Rob Pretty is stepping down from Council in order to take on another important ministry at St James. His five years of service on Corporation and Council are greatly appreciated.

The Incumbent affirmed his intention to appoint Jacky Parker as Rector's warden for the next two years. The following individuals will be on Council by virtue of their positions. This includes (after the Chapter meeting):

- Roy Clements, outgoing deputy warden
- Lynn Hyndman, People's warden (2nd year)
- Jacky Parker, Rector's warden (1st year)
- David Nephin, Treasurer

The Corporation is nominating Paul Todd as incoming deputy warden, who be presented to the Chapter for confirmation as People's Warden next year when Lynn Hyndman comes to the end of her term. Lynn Hyndman will be serving her second year as Member of Synod. Jacky Parker will stand as alternate Member of Synod. Tim Pullen was recommended as a nominee for Member of Synod and agreed to serve. Holly Parkinson was recommended as a nominee for Alternate Member of Synod and agreed to serve. We commend both nominations to the Chapter meeting.

Marg McGregor indicated she will carry on as Fundraising Committee Chair, but not as Council Secretary. Sandra Angell is interested in joining Council and serving in this capacity, to be decided at the first Council meeting after Chapter, as will the position of Chair of Council (traditionally but not always a warden).

The members of Council to be approved by St James' (Carleton Place) Chapter:

- Roy Clements (Outgoing Deputy Warden)
- Lynn Hyndman (People's Warden, Member of Synod 2020)
- Jacky Parker (Rector's Warden, Alternate Member of Synod)
- \* Paul Todd (nominee, Incoming Deputy Warden)
- David Nephin (Treasurer)
- \* Tim Pullen (Nominee, Member of Synod, 2021)
- \* Holly Parkinson (Nominee, Alternate Member of Synod)
- Flora Neave, Altar Guild President (Incumbent's appointment)
- Chris Jones
- Margaret McGregor
- Timothy McKibbin
- Geoffrey Nugent
- Donnie Portioues
- Kate Sweeney
- Helen Vandermey
- Ronette Vines
- Doug White
- Sandra Angell (new member)

\* Subject to elections to be held at the Chapter meeting on February 21, 2021.

As always, nominations for People's Warden, Deputy Wardens, one Member of Synod and Alternate Member of Synod are open until the meeting on that date, when the chair will ask for any further nominations from the floor. Given that the meeting will be held on Zoom this year, if you intend to seek or make a nomination, please inform the Venerable Brian Kauk as soon as possible.

Submitted by the Venerable Brian Kauk  
Chair of St James' Carleton Place Chapter  
Vestry, Parish of Mississippi Lake

### **Cemetery Board Nominations**

Lorna Drummond	Chair
Wayne Hedderson	Secretary
Merv Hall	Treasurer
Wayne Drummond	Property
Christopher Jones	
Sandra Angell	
Ormond Giles	Honorary member

### **Holy Communion Assistants**

Roy Clements	Barbara Drake
Sylvia Giles	Peter Hicks
Nancy Higham	Lynn Hyndman
Shirley King	Beth McKibbin
Brenda Million	Joseph Million
Sandra Schappert	Helen Vandermey
Ronette Vines	Carol Dryburgh

### **Incumbents' Report to Chapter, St James' Carleton Place**

The condition of ministry at St James Carleton Place at the end of 2020 is relatively strong. The 2020 budget forecasted a deficit of X. Given consistent contributions from envelope holders and the 'jubilee' (two months of not having to pay for salaries of clergy, lay staff, insurance and our share of Diocesan costs), St James financial position at year-end is better than expected. The real story is that this happened despite not actually being together for 6 months, and then operating for another 3 months under severe restrictions! That we continued to worship without skipping a beat, engaged in community building and sustained the church is in some ways a miracle. That we will continue to do so as we work through the challenges of 2021 is a testament to the faithfulness of St James parishioners and the grace of God.

In 2019 the congregation charted a way forward focusing efforts on (a) impacting people's lives through community engagement, (b) serving the most vulnerable in our community by addressing homelessness and housing, and (c) financial sustainability that will support our work for years to come. 2020 was a challenging year for all three priorities. But we held to the progress achieved before and made some headway as well.

St James was visible and present in Carleton Place in many ways, thanks to the work of the 'A team'. We were visible in the community at key events like Pride. The Tower Garden is quietly growing, sending packages of nutritious food out into the world like doves from Noah's Ark, preparing us in hope for a day when we will be able to come together again.

While the breakfast program on Wednesday mornings had to go on hiatus, a group from St James kept us in the game by volunteering at Mitchell's Your Independent Grocer, picking and delivering groceries for those unable to leave their homes. The program is run by Carebridge Community Support. Through this participation, we keep the partnerships going that will see us eventually break ground on new ministry opportunities. I continue to build on those partnership opportunities, hopefully heading towards the formation an ecumenical inter-faith coalition in Carleton Place.

Just as we turned the corner into 2021, a neighbour reached out with concerns about St James' Woods. A deeper awareness emerged of the value inherent in this property. Many of us walk the trails there (with and without canine companions) and realize how precious this resource is. Property development that does not also serve community and God's creation misses the mark of our shared vocation in Christ. I am confident there is a way forward that honours the gift of Creation, the gift from our forebears and the needs of the church today. Rob Pretty, who winds up his service as a Churchwarden on the Corporation, is taking the lead on forming and chairing a Property and Finance Committee that will organize our efforts.

Despite serious challenges, St James has made progress towards our objectives. We need to stay the course. But St James also needs to pay off the mortgage and balance the budget. Right now, we spend more than we bring in. Despite the regular, faithful offering of the people, we fall behind every year. We need a major investment of capital to pay off outstanding debts, and a good hard look at what we can reasonably achieve with the financial resources we have available to us. That is the work that lies before us in 2021, along with continued worship, service and sharing our Christian fellowship.

Those we lost this year will not be forgotten. Most of us could not attend the funerals of those we love but see no longer. The Christian tradition of burying our dead in the context of our shared hope in the resurrection Jesus Christ has not been set aside. It has been delayed in some cases, but we will gather again. When we do, we will celebrate the fullness of life and the witness of the saints who were among us and now live in God's nearer presence.

I want to thank the leaders, volunteers and staff who kept things going. In the midst of a global pandemic the altar was set, the phones were answered, the books were kept, the church was cleaned. Everything we did for 9 months required a second and then a third look, from the point of view of safety planning and responsibility for public health. Such planning is exhausting, and sometimes thankless. So thank you, on behalf of a grateful congregation. In the reports that follow, you will find out who those people are.

Submitted by the Venerable Brian Kauk,  
Pastoral lead, St James Carleton Place

### **The Area Parish of Mississippi Lake**

As a Parish, we welcomed Christ Church Ashton to Mississippi Lake in March after a process of discernment and vestry decisions. The process of parish-building was then to begin again. It was almost immediately interrupted by the COVID-19 pandemic and suspension of in-person activities. One of the strengths of how Anglicans do church lies in how we are structured. We already shared a strong relationship and bond by being members of the Diocese of Ottawa. The basic unit of church for us is a Diocese, served by a Bishop who sends clergy to local parishes and congregations. Missional responsibility lies in the hands of the local church, but our 'body' is wider and more broadly based, and collectively we are stronger. On the strength of that relationship, as a Diocese we are able to provide for the needs of the local churches and resource that mission. Two full time clergy with one part time associate, a parish administrator, two musicians and proper supports provide for the needs of all in Mississippi Lake. This is so much more than one part-time clergy covering multiple congregations, or one church with not-quite enough to do the work it is called to do.

What we really look forward to, when vaccines have had their effect and pandemic restrictions are behind us, is the opportunity to take full advantage of collaboration. The whole of the Parish of Mississippi Lake can be far greater than the sum of the parts. That will happen, but now is the time to patiently stay the course.

As we turn towards a new year, we say goodbye to the Reverend Rosemary Parker, Associate Incumbent of the Parish of Mississippi Lake. It will feel like there's a piece missing for a while, and we will be missing the essential ministry Reverend Rosemary provided. In due course, a new ministry will come to us. It will not take her place. And while her place will now be somewhere else, her impact on this Area Parish as the first holder of her office will be felt for years to come. We wish her well as we release her to her next assigned position in the church we all serve.

The work of ongoing discernment continues. It's worth taking some time here so that everyone understands how we proceed from this point forward.

#### Canonical Authority

*C4.06.1 The appointment of all Clergy to all offices within the jurisdiction of the Diocese of Ottawa shall be vested in the Bishop, but before the appointment of an Incumbent is made to a Parish, the Bishop shall consult with the Churchwardens and the Lay Members of Synod of that Parish, as a Committee.*

Over the next few months, we will engage in a process of determining what particular ministry our parish needs to do the work we are called to do. When the time is right, I will ask the Bishop to send us someone to fill that ministry position. One option is the appointment of another Associate Incumbent. If that's what we need, the appointment will unfold as described above. If another path presents itself and seems right to us, and the Bishop concurs, we could find a part-time priest, deacon or specialized lay ministry is a better way for us to respond to emerging ministry opportunities. The Incumbent and Clergy will not be making decisions alone. This discernment will include leaders from across the parish, listening carefully to the needs of our people and the places in which we are called to serve.

Given the current restrictions on in-person activity, there is no advantage to rushing to discernment. In the meantime, an interim priest will be assigned to us to make sure we don't overwhelm the clergy and lay leaders here.

Submitted by

The Venerable Brian Kauk, Incumbent

The Reverend Rosemary Parker, Associate Incumbent

The Reverend Canon Mary Ellen Berry, Pastoral Associate

## Warden's Report 2020

It's probably safe to say that most Churchwardens' Reports to Vestries across the Diocese, across the Province, or for that matter, across the Country, are going to start with something like "Well, it's been quite year!" or "Who could have imagined?!". And looking back through the months to February of 2020, it seems a little like we have lived in another world.

February 25, 2020 was our first Church Council meeting after Vestry 2020 and we welcomed Jacky Parker as our new Deputy Warden. We received reports and/or discussed topics such as our Priorities - 'Showing the Community that St. James Cares' (A-Team), plans such as Earth Hour Coffee House (a project to combat climate change), and preliminary plans for a First Responders Recognition Church Service were discussed. The Breakfast Table was doing extremely well serving anywhere between 45-60 clients per week. Other reports were received and, all in all, it was a pretty standard meeting. We also knew that Bishop John was retiring and that our own Fr. Brian was a candidate for election. The Electoral Synod was to be held on March 14, 2020. It was to be our last Church Council meeting held in-person.

The February 26th letter from Bishop Chapman announced that firstly, Christ Church Ashton would formally become a congregation of the Area Parish of Mississippi Lake, secondly that the Reverend Canon Mary Ellen Berry was appointed as Pastoral Associate to the Parish of Mississippi Lake, and thirdly in the February 27th letter, that St. Bede's Nolan's Corners would be 'anchored' to the Parish of Mississippi Lake. We were growing!

On March 5th we, along with everyone else in the Diocese, received another letter from the Bishop, this time giving direction and guidelines for responding to COVID-19. And our world, along with everyone else's, began to change.

The response to our changing church-world was rapid. Our first live-streamed service was held Sunday, March 15<sup>th</sup>, 2020 (the day following the Electoral Synod) and we have not looked back. The first Zoom meeting of Corporation was held on April 1st and we met mostly weekly for the first 6 weeks. The first Zoom meeting of Church Council was held on April 29th. We were all on a steep learning curve regarding new (to many of us) technology and using it in ways to continue Christ's mission in our community. A telephone tree was established to stay in contact with parishioners. Our website was updated. Our Facebook page was used regularly. We owe a great deal of thanks to our resident techno-wizard (Fr. Brian) for getting us all on this new communications road. On July 7th, the Diocese issued its plan, entitled In This Together, for churches to follow along with a directive for all churches to form a Pandemic Planning Team.

The Team was created in July to develop ways to implement "In This Together", the Diocesan Plan to mitigate risk and maximize safety during Covid 19, as we prepared to move from stage Red to Amber and tentatively open the Church building again for in person worship and some other limited activities.

The church had a deep clean, new cleaning and sanitizing protocols were developed, greeters and sidespersons transformed into screeners and ushers, and on September 6, 2020 we were allowed back into the building for worship! Of course, it was different. Registration, as only fifty people were permitted in the building to enable social distancing; masking; screening for symptoms; contact tracing details (no, my phone number has not changed since last week!); sanitizing of hands again and again; being escorted to designated seating; a shorter service; no singing; and worst of all no touch and minimal social contact. But at least we could be together as a Parish again, and even managed a Baptism. Meanwhile Zoom-church, phone-church and live-streamed Facebook-church continued for those Parishioners who were unable to come in person.

The Pandemic Planning Team was also tasked with developing safe protocols for any other use of the Church and Church hall, for which we had to seek Diocesan permission. This included the Christmas Basket Project,

Christmas stockings, AA group meetings, Audio Play, Advent Dinner, A-Team activities, Carolling, and proposed use as a blood donor clinic and a polling station and many other events.

Unfortunately, as the Covid case numbers have risen, we are now back in Stage Red, and our last in person worship on Christmas Day was very poignant. Lynn and Jacky would like to thank the other members of the team, Father Brian, Flora, Ronette, and Marg, for all their hard work and wisdom, Carol for organizing the ushers and screeners, all the ushers and screeners for helping with the organization, and Paddy for the extra work in cleaning and sanitizing. We are very grateful to have such a wonderful and supportive group of people eager to pull together.

Throughout it all, you have been faithful, caring for your neighbours, checking in with other parishioners, staying vigilant when you have to go out, staying home when necessary, praying for us all, and keeping us supported. We are so very grateful for all of this and for all of you. We look forward to 2021 and the changes it might bring. For now, we hope and pray that you will continue to do Christ's loving work in caring and praying for your families, your neighbours, our health care workers, and our communities.

God bless you all.

Lynn Hyndman, Roy Clements, Jacky Parker, Rob Pretty  
Churchwardens

## **Altar Guild Report 2020**

The Altar Guild team prepares all things necessary for the Eucharist and look after sacred space.

Your donations of flowers are thankfully received, just order through Cathy in the church office.

We are so very grateful for your kind comments and your continued support.

Respectfully submitted by Flora Neave  
Altar Guild President

## **2020 FUNDRAISING REPORT**

January 2020 began just like any other year with a schedule of events to raise funds, encourage fellowship and showcase the talents of our many volunteers. Our challenges have been many in the past but who would have thought a pandemic would be one of them, which by the way is reaching into our 2021 calendar.

We had a successful Spaghetti Dinner and Shrove Tuesday Pancake Supper and we thought we were on a roll for another great fundraising year. This bubble soon burst with news of the coronavirus spreading and rules around 'in-person' gatherings being implemented. We all know how that has affected us. I have learned over the years at St. James that, no matter the challenge we find ways to handle them; although our total fundraising efforts raised just under \$6000. certainly far below our past history, we came together and found new ways to carry out our mission. The word "virtual" began to replace "in-person" – which was difficult to understand the "how" because most of our successful fundraising efforts came by preparing food and gathering in-person! Now we gather virtually!

We were forced to cancel all events requiring attendance at the church hall including our most lucrative ones, apple pies, snowflake bazaar, harvest dinner – not to forget the anniversaries, funeral receptions and other non-fundraising events. Did you ever hear of a bake sale where there was no baking and actually nothing to nibble on? St. James "Bake-No-Bake sale was the brain child of Father Brian which actually took me a few

minutes to get my mind around – but hey, it worked! Now we moved on, figuring out how we could have some “food” with one of these virtual gatherings, and the Drive-by Advent Dinner, Fundraising and Prayer event was born. We also acknowledge the donation of all the food and preparation of this event in which we sold 105 drive-by dinners. The Radio Play “The Christmas Carol” was presented before Christmas on line for a ‘free will offering’. The original plan was in-person in the church but there is that virtual word again! Thank you to the ‘players’ and I know for a fact it was listened to in Alberta!

Based on 2020 challenges and the outlook for 2021 our events schedule is in very early stages of preparation; already cancelled is the Spaghetti Dinner and there will be no pancake flipping at our Church Hall this Shrove Tuesday. We are looking at events that can be planned outside once the pandemic gathering rules are expanded, and so VIRTUAL is the new channel to fundraising, for now!

Margaret McGregor  
Fundraising Chair

## **Pastoral Care Report 2020**

The Pastoral Care team, under the leadership of Father Brian and Reverend Rosemary, gives companionship, emotional and spiritual support to members of our faith community who may be in need. Our role is to walk with those who might feel alone, isolated, bereaved or in a personal crisis.

Due to COVID-19 restrictions, eucharist which is typically provided at Carleton Place Terrace, Stoneridge Manor and the Waterside on a regular basis, monthly Morning Prayer at Stoneridge Manor, rides to church and hospital visits and to those who are shut in, have been suspended, for now. The team will resume these activities as soon as we are able.

We have tried to fill the gap by undertaking a few pastoral initiatives over the past months. Last February, homemade valentines cookies were delivered to 30 residents in our parish community. Lorna Drummond kindly made us “mug rugs”, which were also delivered in August to various members of LTC, retirement homes and shut ins. For Advent, 29 hand made masks and 20 pocket prayer quilts were also distributed. Thank you to all who helped make and deliver these items.

Two Continuing Education courses via Zoom were attended by some members of the team: Pastoral Care in an Era of Physical Distancing and Spiritual Care in the Face of Medical Assistance in Dying.

A total of 42 cards were written and sent to parishioners offering our support during various significant events. Thank you, Ronette, for undertaking this ministry on our behalf.

Thank you all for your continued support and prayers.

Brenda Million

Chair

## **Servers Guild Report**

At vestry last year the Servers Guild had five servers regularly helping in our worship and plans for a servers workshop to bring together our servers, lay assistants & priests in the works. Sadly, with the start of Covid lockdown in March, the guild was put on hiatus until the pandemic has passed and gathering with people outside your household is safe for everyone.

Respectfully submitted  
Barbara Drake, Servers' Guild Coordinator

## **Synod Report 2020**

Synod in the Diocese of Ottawa was held twice this year. Once on Saturday March 14th for the purpose of choosing a new Bishop and secondly a fall synod was held virtually on Saturday October 24th, 2020.

Synod March 14th, 2020

Rob Pretty & Ronette Vines, Alternate Delegate to Synod, attended this event in Ottawa as the regular Synod Delegate, Helen Vandermeij, was unable to attend due to a previous commitment.

The Very Rev. Shane Parker, who had been the Dean of Ottawa and Rector of Christ Church Cathedral for more than 20 years, was elected the Bishop-elect of the Diocese of Ottawa. Following the announcement of his election, Bishop elect Parker said "I am deeply grateful that you have affirmed a call that God placed deep within the centre of my being," He was elected on the fifth ballot, receiving 69.9% of the clergy votes and 51.7% of the lay vote. Election requires 50 percent plus 1 vote in both houses.

Archbishop Anne Germond, Metropolitan of the Ecclesiastical Province of Ontario, thanked the five other nominees—Archdeacon Christopher Dunn, Archdeacon Peter John Hobbs, Archdeacon Brian Kauk, Archdeacon Kathryn Otley, and the Rev. Mark Whittall for offering themselves as candidates in the election.

This Synod took place just one day prior to the closing of all churches in our Province due to the worldwide pandemic of COVID 19. They would later only reopen in limited numbers at the beginning of September.

140th Synod held on Saturday October 24th, 2020

This Synod was entire held via Zoom conference call and approximately 140 synod delegates and clergy were logged in to hear Bishop Shane Parker Change to Synod and for the minimal business of annual Synod to take place.

The following is a brief exert from the Synod notes given by the Diocesan office following the 140th Synod:

Henry Schultz, the diocesan chancellor, was the first speaker, explaining why we proceeded with Synod despite the pandemic. Mr. Schultz said the diocesan Canons require a meeting annually, and make no allowance for it not being held — even though both Ontario and Quebec have banned indoor meetings of more than 10 people. The solution was to hold a virtual meeting, covering only the basic matters required by the diocese's canons, bylaws and regulations. They are:

- approving new members of Diocesan Council [C.3.10]
- the director of finance's presentation on the diocesan finances [R3.03]

- appointing (in this case, re-appointing) the diocese’s auditors [B.3.18]

Next up Bishop Shane Parker gave his charge to Synod.

He told us Paul urged the Thessalonians not to worry, but rather “encourage one another and build one another up” — just as we, members of the diocese of Ottawa, have been doing for each other during the pandemic. It was an example of how he wants all of us to perceive ourselves: not primarily as members of parishes or community ministries, but as a single diocesan church with two vital expressions of service to God and our world. He asked us always to strive to refer to the church in that way.

The bishop told us the diocesan church would focus on four renewed and refreshed strategic priorities:

- communications;
- the shape of parish ministry and buildings;
- engagement with the world; and
- lifelong formation, worship and hospitality.

The details of strategic priorities will be discussed and developed further at the first face-to-face meeting Synod can have, the bishop said.

After the charge from the bishop and a short break, Synod business resumed with passage of a motion appointing members to Diocesan Council, the Advisory Panel on the Termination of Clerical Appointments, the Provincial Synod and Trinity College Corporation.

That was followed by the Finance Report from Sanjay Grover, Director of Financial Ministry.

A motion to appoint Deloitte LLP as auditors of the diocese’s 2020 financial statements was approved, as was a motion to accept the minutes of the 140th session of Synod.

The meeting adjourned after a closing prayer from Dean Beth Bretzlaff and a blessing from Bishop Shane.

Respectfully Submitted

Helen Vandermey, Synod Delegate.

## **St James Breakfast Table 2020**

St James Breakfast Table started 2020 off strongly with a large well organized volunteer pool and well attended breakfasts. We averaged over 50 breakfasts/ Wednesday with one day reaching 75. We were blessed with donations that more than covered our costs. Our last breakfast was served March 11 then COVID-19 hit and everything came to a halt.

We continue to pray we will be able to restart in 2021 but will have to wait till all volunteers have been vaccinated. Once all working in the kitchen have been vaccinated and if allowed by the diocese, we would like to start with a take out breakfast once/ week and when safe return to sit down breakfast in the hall hopefully in late 2021.

Respectfully the St. James Breakfast Table Team.

## **2020 Vestry Report for St. Jimmy's Table**

2020 marked the 3rd year of St Jimmy's Table, and the ministry was really beginning to thrive; up to 40 or so children, parents, and grandparents came to our monthly gatherings, and in February 2020, we even ran out of food to feed everyone! [then continue on about Covid etc].

Unfortunately with COVID 19 it was ground to an abrupt halt in March. Not knowing what the program would look like after completion of the lockdown we waited a few weeks to watch and see. By early April we knew it was going to be more than a few weeks before life would go back to normal.

Between Rev. Rosemary and Kate Sweeney the families were provided with a weekly private group within St. Jimmy's Table continuing the connection through April and May. From Pentecost Sunday through to Thanksgiving I continued the weekly lessons. It was decided to change the focus again at that time.

A 28 day program was developed for Advent titled 'The Way to The Manger.' Packages containing everything each child would need to take part in the daily activities were delivered to the families who had indicated an interest in taking part. Although limited, feedback for this has been very positive.

At this time we entered the second lockdown on Boxing Day.

It is anticipated St. Jimmy's Table will continue and new ideas are always welcome.

A thank you to everyone who supported this year's endeavours ~ Rev Rosemary, Kate Sweeney, Nancy Higham, Lynn Hyndman, Carol Dryburgh, and the bakers and cooks who kept us fed in January, February and March. I apologize to anyone whom I have inadvertently missed.

Respectfully submitted

Sandra Angell

### **A – Community Engagement Team**

The Community Outreach Committee, also referred to as the 'A' Team, met regularly during 2020 both in person and virtually. At the beginning of the year, the team planned looked at potential involvement in a variety of community events. Due to the pandemic, several plans had to be postponed; however, the team adapted, reimagining opportunities for community involvement when possible.

At the beginning of the year, the committee looked at the 20/20 Vision Grant offered by the Anglican Foundation of Canada. The grant's focus was to encourage churches to engage in projects that would promote environmental sustainability and 'green practices.' A variety of potential projects for St. James were researched and discussed, and an application was submitted to provide funding for an aeroponic gardening system, a Tower Garden. The garden can provide produce for church usage and for the wider community as well as (eventually) offering fellowship and educational opportunities. The Anglican Foundation gave St. James the grant covering the full cost of the system as well as one year of estimated expenses, which are minimal (\$100.00). As of the beginning of December, the garden has been growing nutritious greens. A distinct Tower Garden team has been established to care for daily operations, with the A Team there to provide support as necessary. At this time, contributions of Tower Garden produce have already been given to The Lanark County Food Bank and Waterside as well as to St. James parishioners. Overall, the Tower Garden project is indeed 'growing.'

In addition, the Community Engagement Team planned a 2020 Earth Day Coffee House, with a variety of parishioners to be involved. However, due to the pandemic, this event had to be cancelled unfortunately. The committee is currently looking at the potential of having such an event virtually in 2021.

Despite the pandemic, the committee was thankfully able to continue to support the Carleton Place Pride Festival on behalf of St. James. Funds were donated for craft kits offered to people, celebrating community inclusion through family-friendly activities. In addition, St. James acted as a pick-up point for the crafting materials, following all required health and safety guidelines set out by both the Diocese of Ottawa and the province.

Also, the committee was thrilled to help facilitate St. James' involvement in the Carleton Place Scarecrow Stroll in the autumn. A group of very creative parishioners spearheaded the task of creating the incredible installation on behalf of the church, attesting to the church's talents and sense of humor.

Ideas for a Christmas display were also discussed by the A Team. A variety of creative options were proposed. However, due to changing restrictions, it was thought prudent to delay plans for Christmas 2020 and look ahead to Christmas 2021 in that regard.

Overall, the Community Engagement Committee (aka A Team) continues to look for variety of ways to get involved in building community both inside and outside of St. James. Although 2020 held many challenges for everyone, the enthusiasm of the A Team is not diminished, and the members look forward to the coming year and all the promise it holds!

Report submitted by Katherine Sweeney,  
Community Engagement Committee Chairperson

In considered a founding and forever member of the A Team no matter where she goes. Her enthusiasm, kindness and guidance will always be appreciated. We thank her for her service to St. James and our wider community. God bless!

## **Family Life Group 2020 Report to Vestry**

The Family Life Group usually meets for fellowship and interesting programs on the second Wednesday of the month from September through June at 7:00 p.m. Typically, we gather in members homes from September to December and in June, and on Church premises in January through May. Due to Covid-19 restrictions this year, we only met in person in January, February and March, and via Zoom in November and December.

Throughout the year Barbara Drake provided ongoing communications to members. Shirley King was Treasurer and Mary Moran continued as Secretary.

For our program in January, fellow parishioner Beth McKibbin informed us of her work with Ottawa Therapy Dogs, a volunteer based not-for-profit organization providing animal-assisted interventions throughout the National Capital Region. The organization works to improve clients' physical, emotional and communications abilities in health care, educational and social services settings. Beth and her dog Scotch, also in attendance, are 1 of 10 teams which go into local schools to help children struggling to read. In February, Faye Lavergne, a local artist shared her personal experience of calling on creativity and faith in difficult times and lead us in a mini workshop using creativity to focus on new beginnings. In March, Chris Clark, another member, who trained as a nurse and mid-wife in England, spoke of the challenges, rewards and adventures she encountered when arriving in Newfoundland in the late 1960s to work in a remote nursing station. During our November

and December on-line meetings, we were delighted to see one another after a long hiatus and have the opportunity to share experiences from our periods of restricted activity, isolation and lockdown.

Although our meetings were limited in number and scope this year, we continued our commitment to charitable endeavours. This year the following groups received our support: The Hunger Stop (Lanark County Food Bank) \$200; The Guatemalan Stove Project \$150; The Carleton Place Christmas Basket Program \$150; The Lanark County Interval House \$100; St. James Anglican Church, Carleton Place \$100; and, The Fellowship of the Least Coin \$50.

We look forward to the coming year when we will be able to gather together again for fellowship and learning. We extend a warm invitation to all interested in meeting other parishioners in a small group setting. Please join us.

Respectfully submitted by

Mary Moran

## **St James Cemetery Board Annual Vestry Report 2020**

Due to Covid19 restrictions and lockdowns, there was only one meeting of the St James Cemetery Board held this term. It was on October 1, 2020 in the Quiet Room at 11:00 a.m.

There had been 14 burials; 2 coffins and 12 cremations thus far and an Impending 4 in ground burials in the near future expected at this time.

Sandra Angell was added as a third signing officer on the Cemetery Board accounts.

Lorna Drummond sold 1 grave and 3 niches at this time.

Paddy, our caretaker, has been busy raising up, uncovering, and straightening headstones.

Several dead trees have been removed and there are some others to be replanted.

All events at the cemetery were cancelled due to Covid19 restrictions.

Wayne Drummond has subscribed to a website entitled [newspapers.com](http://newspapers.com) to assist with his research for our computer program.

If Covid19 cooperates as we hope, our next meeting of the new term will be held on Thursday, April 22, 2021 at 11:00 a.m. in the Quiet Room.

Stay safe! Stay healthy!

Submitted by Wayne Hedderson  
Secretary-St James Cemetery Board

<b>ST JAMES ANGLICAN CHURCH</b>			
<b>CEMETERY FUND</b>			
<b>RECEIPTS &amp; DISBURSEMENTS</b>			
<b>JAN 1/20 to Dec 31/20</b>			
		<b>As at</b>	
		<b>Dec 31/20</b>	
<b>Receipts</b>			
Interest Received		\$ 5,929.29	
Sale of Niches		7,800.00	
Opening & Closing Fee		7,600.00	
Rental of Vault		-	
Care & Maintenance of Markers		550.00	
Decoration Weekend		-	
Other Donations		1,340.00	
HST Rebate		-	
Extra Lettering		-	
Sale of Plots		3,300.00	
Bequest		-	
Misc Fees Received		565.00	
<b>Total Receipts</b>		<b>\$27,084.29</b>	
<b>Disbursements</b>			
Wages		\$ 7,875.50	
Gas for Equip		305.78	
Equipment Repairs		273.06	
Purchase of Equip		-	
Maintenance of Property		605.55	
Hydro		281.97	
TD Waterhouse		5,322.50	
Bank Charges		60.68	
HST Paid		1,001.95	
Opening & Closing		2,000.00	
Columbarian/Stone Lettering		3,242.47	
Annual Licence		207.00	
Printing, Memberships, Advert,		838.61	
Scattering Grounds		-	
Transfer to Columbarium Acc't		2,190.00	
Sanitation/Garbage Box Rental		100.00	
Computerization of Cemetery Details		697.00	
Misc Expense		-	
<b>Total Disbursements</b>		<b>\$25,002.07</b>	
<b>Surplus (Deficit) Year to Date</b>		2,082.22	
Bank Balance Dec 31/19		56,003.04	
<b>Bank Balance Dec 31/20</b>		<b>\$58,085.26</b>	note-\$15,000 in cashable GIC due May 6/21 @1.25% -\$10,000 in Fixed GIC due May 6/21 @1.30%
<b>Other Funds:</b>			
Operating Account-Inv Fund		\$35,000.00	Diocese of Ottawa.
Columbarium Account-Bank acc't		\$ 8,956.84	Royal Bank
Inv Fund		\$10,500.00	Diocese of Ottawa